

Viewing, Accepting and Rejecting Quality Services Offered Job Aid

Service Providers are alerted that a Quality Service offer has been made to them by the Message Centre on the CQRS Home screen. This job aid outlines how to view offered services and how to accept or reject them.

This job aid is aimed at Service Providers with the role of 'Service Management'.

Note: The data that appears in this job aid is for training purposes only and does not represent actual data.

Viewing Offered Quality Services

1. Offered Quality Services appear in your CQRS Message Centre as a new task.

ome	Participation Management	Data Submission	Achievement	Reports	Administrative Tasks	[?] Help
CQRS Me	ssage Centre 🔃 - M	fly Tasks & Messages	5		« Bac	k to Previous Pag Jpdate Notifications
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2. View the offered Quality Service by either selecting the **Task Summary** link or the **Participation Management** tab.

My Serv	lces					
Service	s 🕜 - Financial '	Year 2016/2017 💟]			
Service P	rovider Name:	SvcProviderM04	Proje	:ted:	N/A	
Service P	rovider ID:	M04MMM	Maxir	num:	N/A	
Quality	Service Status:					
Quality Offered Select	Service Status:	Comm. Org	Start Date	End Date	Detailed Guidance	Status
Quality Offered Select	Service Status:	Comm. Org LatOrg04	Start Date 01/04/2016	End Date 31/03/2017	Detailed Guidance	Status Offered

NOTE: By default, the My Services screen displays all offered Quality Services for the current financial year.



Although you can accept or reject the Quality Service by selecting the checkbox next to the service name and selecting either the **Accept Service** or **Reject Service** button, you should always view details of the Quality Service offer before deciding the appropriate course of action.

- 3. To view details of the offer, select it from the list of services by selecting the service name.
- 4. For the QOF, the top-level domains (Clinical, Organisational, Patient Experience and Additional Services) display as appropriate.
- 5. Each domain can be expanded and viewed by selecting the coloured arrows on the left.

Payment Frequency:	IMMEDIATE					
Payment Period:	ANNUALLY					
Last Agreement Date	: N/A					
QOF 2016/17 A	chievement					
Adjustment Meth	od(5): (in order of pe	rformance)				
Contractor Popul	ation Index (CP	1)				
Pro rata based or	n participation					
Clinical domair	ation					
Secondary	prevention of core	onary heart disease				
Heart failur	B					
 HF001. T Calculation 	The contractor est	ablishes and maintains a Reached Points	register of paties	nts with heart fai	ilure	
Bands						
Target: 1		Available Points: 4				
Target: 99	999999999999999999	Available Points: 9999999999999999999				

6. Once you have reviewed the Quality Service details and are ready to accept or reject it, select the **Back to Select a Quality Service** link in the upper right of the screen.



7. The Service details screen displays again. Select the checkbox to the left of the Quality Service and then select either the **Accept Service** or **Reject Service** button.

Home	Participation Management	Data Submission	Achievement	Reports	Administrative Tasks	? Help			
My Servi	ces								
Services	? - Financial Year 2	016/2017							
Service Pr	ovider Name: SvcProv	iderM04	Projected:	N/A					
Service Pr	ovider ID: M04MM	м	Maximum:	N/A					
Quality 9	Services								
Quality S	ervice Status:								
Offered	~								
Select :	Service Cor	nm. Org Star	t Date End	i Date I	Detailed St Guidance	atus			
	Quality and Lat Outcomes Framework 2016/17	Org04 01/	04/2016 31/	03/2017 n	one Off	ered			
	The Quality and Outcomes Framework (QOF) is a national Quality Service that rewards practices for the provision of quality care and helps to standardise improvements in the delivery of clinical care.								
Accept Se	Accept Service* Reject Service								
*On behal GP Extrac	f of the general practice, ion Service where these	I accept this Quality are necessary to fulfi	Service on the CQRS I the Quality Service	system and autho	orise data extractions n	nade using the			

8. A confirmation message displays to make sure that you wish to accept or reject the selected service. Select the **Yes** button to confirm your selection.



 CQRS displays a confirmation message that the Quality Service has been successfully accepted or rejected.



NOTE: If you reject the offer, the Commissioning Organisation will receive a message informing them of your action in regard to the offer. If you accept the offer, the offer is automatically moved into the "Approved" status and no additional notifications are sent to the Commissioning Service regarding the offer's acceptance.