

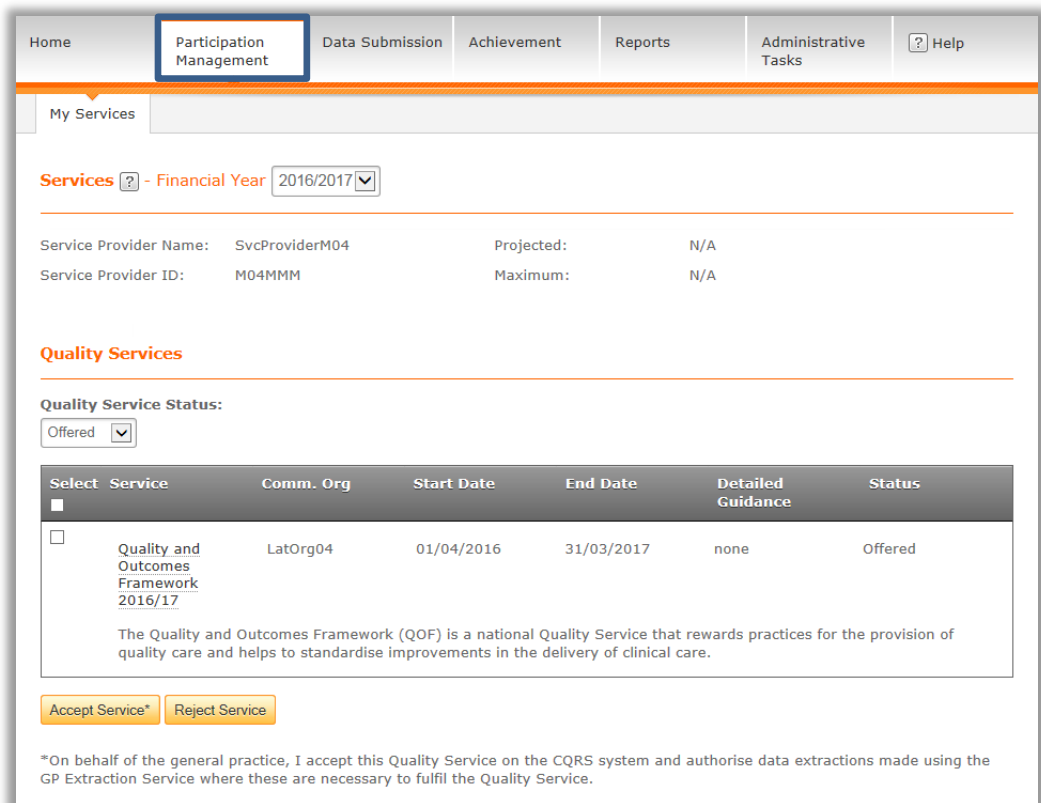
Viewing the Status of a Quality Service Job Aid

As a Service Provider, you can view all Quality Services you are participating in, including their status, from your Participation Management screen. This job aid outlines the steps and filters you can use to view offered Quality Services and their status.

This job aid is aimed at Service Providers with the role of 'Service Management'.

Note: The data that appears in this job aid is for training purposes only and does not represent actual data.

1. From the CQRS Home screen, select the **Participation Management** tab.



The screenshot shows the 'Participation Management' tab selected in the top navigation bar. Below the navigation bar, there is a 'My Services' section with a 'Services' filter set to 'Financial Year' and a dropdown menu showing '2016/2017'. The service details section shows 'Service Provider Name: SvcProviderM04', 'Service Provider ID: M04MMM', 'Projected: N/A', and 'Maximum: N/A'. Below this is a 'Quality Services' section with a 'Quality Service Status' dropdown set to 'Offered'. A table lists the quality services with columns for 'Select', 'Service', 'Comm. Org', 'Start Date', 'End Date', 'Detailed Guidance', and 'Status'. One service is listed: 'Quality and Outcomes Framework 2016/17' with status 'Offered'. Below the table are 'Accept Service*' and 'Reject Service' buttons. At the bottom, there is a disclaimer: '*On behalf of the general practice, I accept this Quality Service on the CQRS system and authorise data extractions made using the GP Extraction Service where these are necessary to fulfil the Quality Service.'

Select	Service	Comm. Org	Start Date	End Date	Detailed Guidance	Status
<input type="checkbox"/>	Quality and Outcomes Framework 2016/17	LatOrg04	01/04/2016	31/03/2017	none	Offered

NOTE: By default, the My Services screen displays Offered Quality Services for the current financial year.

2. Use the Quality Service Status filter to view:

- **Offered Quality Services:** Services that have been offered to you by the Commissioning Organisation that you have not yet taken any action on.
- **Approved Quality Services:** Services that have been offered to you, you have accepted and automatically approved, and you are now participating in.
- **Rejected Quality Services:** Services offered to you that you have rejected.



3. If no Quality Services are in this status, a blank panel will display.