

Registration Authority Newsletter - October 2023

Cervical Screening Management System (CSMS) readiness

Step-by-step guidance on how to add staff to workgroup and update email addresses available on NEL ICB GP website [Cervical Screening Management System – North East London \(icb.nhs.uk\)](https://icb.nhs.uk/cervical-screening-management-system)

New self-service Smartcard unlock application launched

An application that allows clinicians and other staff to unlock their own smartcards, without having to register or contact their Registration Authority.

Try using the Self-service smartcard unlock, by using this link <https://digital.nhs.uk/unlock>.

How to use self-service smartcard unlock

Step-by-step guidance on how to use the application available @

<https://digital.nhs.uk/services/care-identity-service/applications-and-services/self-service-smartcard-unlock/how-to-use-self-service-smartcard-unlock>

Troubleshooting

If you see an error or blank page visit below link for guidance;

<https://digital.nhs.uk/services/care-identity-service/applications-and-services/self-service-smartcard-unlock/troubleshooting-self-service-smartcard-unlock>

Self Service Smartcard Registration

The Apply for Care ID app is simple to use and will mean that new users do not need to attend an ICB office to get a new smartcard.

Find out more about the [Apply for Care ID service](#).

If you have a Sponsor, RA Agent or RA Manager role you should be able to access the Apply for Care ID service and [start using the service now](#).

Organisations are advised to take advantage of the local RA ID checkers role by nominating at least 2 staff per site to complete the relevant training (an online RA policy module plus a remote ID check sessions) by emailing the itservicedesk.nelicb@nhs.net with names, email and telephone numbers of nominees.