Instructions for adding safety messages on patient's prescriptions

Background

This document has been developed to help reduce the risk of avoidable harm to patients. Some people are at increased risk of Acute Kidney Injury (AKI), for example those with Chronic Kidney Disease (CKD), heart failure, or those taking certain medications. Many health care professionals provide advice to such patients that certain drugs should be temporarily discontinued during acute illnesses, particularly where there is disturbed fluid balance (e.g. vomiting, diarrhoea, fevers, sweats or shaking). This advice is commonly described as 'sick day rules' or to take a 'drug holiday'.

<u>Purpose</u>

This document provides guidance of how the clinical systems operated by practices in the BHRCCG area can be used to ensure that medication classified as causing AKI are highlighted in a patient's medication record to ensure any safety alerts are added when prescribing a new medication.

<u>Safety message to be added:</u> STOP TAKING if suffering from vomiting and diarrhoea. You can safely RESTART this medication 24 hours after symptoms have cleared up.

GP clinical systems used in BHR-CCG Practices

- Emis Web
- SystmONE
- Vision

Emis Web

- 1. Access patient care record on the clinical system
- 2. Navigate to medication screen
- 3. Click 'Add a drug' if new medication is being started/added. Start typing the name of the required medication then select the medication needed from the list.
- 4. Double-click on "Optional Prescription Information" (highlighted in the screenshot below).

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 Add safety message in the box marked 'Pharmacy Info' (highlighted in the screenshot below) – this will ensure the message will appear on the green prescription form under the dosage instructions and will be visible to prescribers, patients and pharmacists.

(Please note, adding text to the Patient Info box will result in the message being printed on the repeat side of the prescription and not on the prescription itself)

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6. To add safety message to an existing drug, right click on the selected drug and select 'Edit' and continue as detailed above.

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7. When adding or editing a drug, <u>Optional Prescription Information</u> containing the 'Patient Info' box may be hidden by 'Pack Details'. If this is the case double-click on "Optional Prescription Information" (highlighted in the screenshot below) to reveal the 'Patient Info' box and continue as above.

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SystmONE

- 1. Access patient care record on the clinical system
- 2. Click 'repeat templates' highlighted on the left hand side in the screenshot below
- 3. Click the create repeat template icon highlighted in the middle in the screenshot below



 Add safety message in the box marked 'Script notes' highlighted in the screenshot below – this will ensure the message will appear on the green prescription form under dosage instructions and is visible to prescribers, patients and pharmacists.

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5. To add safety message to an existing drug, right click on the selected drug and select 'Amend' and continue as detailed above.



<u>Vision</u>

- 1. Access patient care record on the clinical system
- 2. Select the "therapy" tab to access the patient's medication page
- 3. Start typing the name of the required medication (if a new medication is being started/added) then select the medication needed from the list.
- 4. Click on the "tag" icon (Additional Information [Alt+z]) at the bottom right of the screen and an "Additional Instructions" window pops up.

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5. Enter the safety message in the bottom section of the Additional Instructions window, which is the "Information for Dispenser" section. This will ensure the message will appear on the green prescription form under dosage instructions and is visible to prescribers, patients and pharmacists.

(Please note, adding text to the "Information for Patient" box will result in the message being printed on the repeat side of the prescription and <u>not</u> on the prescription itself).

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🗉 👰 2 Drug Allergies & Adverse R (28/03/2017 📋 Co-amoxiclav 500mg/	*		28/03/2017	1. Chouseb	ound	
O 10 Recalls and Reviews	D 02/02/2017 Aniorining Street tablets			02/02/2017	2. Che-coni	aci-o	
Haden Freience Haden Freience Haden Freience	14/11/2016 Aspirin 75mg dispersibl			14/11/2016	CHOPR	Yes	
🖭 🖉 657 Therapy	21/06/2016 Paracetamol 500mg ta			28/01/2013	SSH	Yes	
24 Lifestyle 25 Evanimation Findings							
	🗌 28/01/2013 📋 Paracetamol 500mg ta			25/01/2013	SSH	Yes	
🗈 🧰 121 Miscellaneous							
Key Begistration Evam	🗌 Not Issued 🛛 📋 Atorvastatin 10mg che	<u>Y</u>		11/09/2012	SIH	Yes	-
E 👷 2 Maternity	100	Information for Dispenser:					
1 Well Person Clinic	Repeat Master - Add				0	K X Cancel 💡	Help
+ 1 Elderly	Date Prescribed Prescriber					🔄 🗆 P/Admin 🗖 Dje	pensed
	Haiderian Medical Centre,		-			🔳 🗆 Priyate 🔽 Prij	nt Script
🗎 🎽 🔊 🕲 🍓 🙏 📃 🖻	Dialoinean codium 50ma gastro resistant tablate					Bepeats: Be	atch 🗌 🚽
No Summary Care Record	Dicitional solution being gasetoresistant tablets					✓ Repeat Until Date:	
Health promotion	Quantity: Preparation:			Pack Size:	Treat Da	wise l	_
Health Promotion out of date	84 tablet	_		•	-	Days Between Is	sues
Health Promotion data inconsist	Dosage:			_,		Min: Mag	
Current recails Immunisations Due in Ne	1 TABLET THREE TIMES A DAY	OK Cancel			김 🌖		
Influenza 25/11/2014 o/d	Drug Class:				<u> </u>	Eorce Re-auth	prise
Pertussis 3rd 18/06/2006 o/d	Non-steroidal anti-inflammatory drugs					¥	
Meningococcal 1st 01/03/1959	Patient is allergic to : Amovicillin 250mg car	as Phenoxumethulnen 125mg/5ml soln					
Cverdue and Due Medica	No intolerances recorded.						
Medication monitoring Due 28.3	No adverse effects recorded.						
Ready		B _x OO		D 명의 <		tation 10/05/17 13	:22 13:42
🎝 Start [🎒 😥	🏹 🚾 🚺					\$ 13 10/05	/44 /2017 💻

6. To add safety message to an existing drug, right click on the selected drug and select 'Edit' and continue as detailed above.

Copy of Initial View 7										
P	Appointments Patien	t Select Patient Details Problems 0	Consultations [Journal]	Filtered Summary/Grid	Test	3 • Therapy Gu	idelines	1	Minnie Mi Dutstandin	JUSE 58Y - 01701719
Initial Filter	Current Scripts		./ m m m /	5 - 1 5 - 0 6 (n 1		// Medication	reidem	with nation! Due 25 Octo	(P) 16/03/	2016 refercardio
9 Problems 1949 Consultation	Last lowed				0	Propagation	Pro	Authorized Report II	Reminders	
2 Drug Allergies & Adverse Br	Last issued	W Assis 75 and assists which a	1 0 1	TABLET ONCE A DAV	20	heparation	1110	14/11/2010	1. 🚺 houseb	ound
0 10 Recalls and Reviews	14/11/2016	Aspire 75mg dispersible tablets	Item View	DAGLET UNCE A DAT	20	tablet	-	14/11/2016	2. 🖸 no con	act o
Patient Preference	21/06/2016	Paracetamol buumg tablets	List	JR TIMES DAILY AS	100	tablet		28/01/2013	_	
🖌 367 Medical History			Consultation View	PUIRED						
2 657 Therapy	28/01/2013	Paracetamol 500mg tablets	Graph	U 2 CAPSULES UP TU IR TIMES DAILY AS	100	tablet		25/01/2013	SSH	Yes
62 Examination Findings			Problems	UIRED						
39 Immunisations	Not Issued	Atorvastatin 10mg chewable tab	Check Condition	ABLET ONCE A DAY	28	tablet		11/09/2012	SIH	Yes
121 Miscellaneous	Not Issued	I ANSOPRAZOLE cansiec gran	Show Prescription	LE ONE ONCE DAILY	28	cansule		15/09/2011	SIH	Yes
5 75 All Test Results	Not issued	BAMIPBIL caos 10mg	Edit	E ONE DAILY	28	cansule(s)		29/11/2010	SIH	Yes
New Registration Exam	Not Issued	DISCLOMP CUM ABGENTO (Add	BY DAY	1	cram(s)		02/08/2010	SIH	Yes
2 Maternity	22/03/2012	I ANSOPBAZOLE capitación	Delete	E ONE ONCE DAILY	14	cane date)		23/06/2010	SSH	Yee
12 HP Interventions	□ Not Issued	ZOLADEX implant 3 6mg	Audit Trail	BY DAY	5	safe sustem		18/06/2010	SIH	Yes
1 Elderly		E cos is a risplant clong			×.,	implant(s)	-	1010012010	0111	100
	Not Issued	F2H gel (OPUS HC)		RY DAY	52	60ml pump		18/06/2010	SIH	Yes
	Not Issued	📋 B-D Safe Clip needle clip (BECT	More	RY DAY	1	device(s)		18/06/2010	SIH	Yes
Current Care Decard	Not Issued	GA gel pwdr (VITAFLO)		-	4	20g sachet(s)		18/06/2010	SIH	Yes
o Summary Care Record	Not Issued	ELOMONT of susp 70mg/5ml	Help	E 5ML TWICE DAILY	200	mis		18/06/2010	SIH	Yes
reacting promotion	Not Issued	GA gel pwdr [VITAFL0]	6 E	VERY DAY	30	20g sachet(s)		18/06/2010	SIH	Yes
ealth Promotion out of date	Not Issued	C-view vap perm adh fim drs 6cm IUNOMEDICAL1	x 7cm 2		1	dressing(s)		18/06/2010	SIH	Yes
ath Promotion data inconsist	Not Issued	FLAGYL supp 1g	4 E	VERY DAY	1	suppository[ies]		18/06/2010	SIH	Yes
amunications Due in Ne	Not Issued	FLUCLOXACILLIN caps 500mg	6 T/	AKE ONE 4 TIMES/DAY	28	capsule(s)		18/06/2010	SIH	Yes
fuenza 25/11/2014 o/d	Not Issued	K Flex belt [COLOPLAST] 0420	5		1	belt		18/06/2010	SIH	Yes
ertussis 3rd 18/06/2006 o/d	18/07/2007	Lo-Profile + karaya urobag 25mm (HOLLISTER) 1432	1		10	bag		18/06/2010	SSH	Yes
eningococcal 1st 01/03/1959	Not Issued	ASPIRIN mr cap 162.5mg	5 T/	AKE ONE DAILY	30	capsule(s)		18/06/2010	SIH	Yes
Iverdue and Due Medica	Not Issued	CLOTRIMAZOLE cm 1%	1 AI	PPLY 2-3 TIMES/DAY	15	gram(s)		18/06/2010	SIH	Yes
edication monitoring Due 28 J1	Not leaved	7010N East ab 15mg	с т.	AKE ONE ONCE DAILY	- 20	tablet(s)	-	19/06/2010	ciu	Vaa