

External Memo

To:	ICB Medicine Optimisation Leads and ELFT Pharmacy Leads
From:	Rajesh Jethwa – Medicines Safety Officer (MSO) Elft.mso@nhs.net Andrea Okoloekwe – Interim Chief Pharmacist
Subject:	HIGH IMPORTANCE* Recording Medicines prescribed elsewhere into the GP practice record
Date:	08/09/2022

1. BACKGROUND

There are many medicines that are prescribed and/or supplied directly to patients by healthcare providers outside of the GP practice. It is important that documentation regarding medicine usage is transferred as patients move between different healthcare settings. Locally there have been numerous medication incidents over the years which are due to a lack of awareness of prescribed medicines in other settings resulting in poor treatment responses/side effects and in some cases admissions back into secondary care. This is a Patient Safety concern.

The SCR is an electronic record of important patient information created from GP medical records. An information tool used by NHS staff directly involved in the care of patients. Therefore it is of paramount importance that this record is up to date so that the SCR can provide a full picture of the patient to be able to treat safely.

When GP practices receive a patient’s discharge note from an alternative care setting, information on any prescribed medications **must** be added to their GP practice record. Failure to adhere to this can result in healthcare professionals not having enough information to make an informed clinical decision about a patient’s care.

2. ACTION - How to record medicines prescribed elsewhere into 3 principle GP system providers

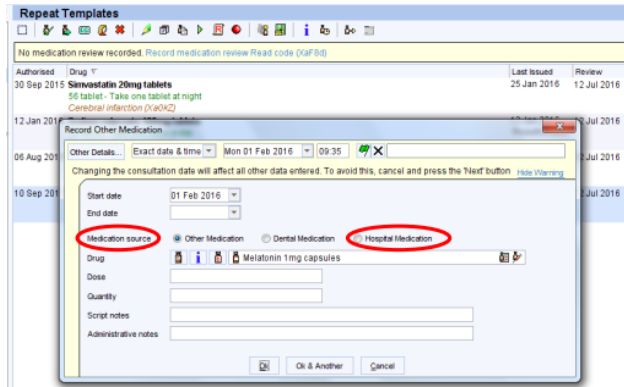
EMIS WEB

- Open patient record and enter drug details on the ‘Add a drug’ screen
- Choose **Acute** or **repeat** as appropriate and then issue
- On the Issue screen, select ‘**Change all**’ at the top of the screen
- Select ‘**Hospital No print**’ for a medication prescribed in hospital
- Then click ‘**approve and complete**’ button
- Medications entered this way will appear on the patient’s SCR under the ‘medication type’ heading stating ‘*repeat prescribed elsewhere*’

Drug / Dosage / Quantity	Usage Current / Average	Last Issue Date / Authoriser	Last Issue Number / Method
I Rantidine 150mg tablets two at night, 112 tablet	186% 104%	16-May-2016 MURRAY, Robert (Dr.)	Print
J Warfarin 1mg tablets Take As Prescribed In Anticoagulant Treatment Book, 168 tablet. Altered	>1000% 105%	13-Jun-2016 BISHOP, Nicholas (Dr.)	Print
hospital			
K Advagraf 0.5mg modified-release capsules (Astellas Pharma Ltd) One To Be Taken Each Day, 1 capsule		12-Nov-2015 MURRAY, Robert (Dr.)	Record Hospital
L Myfenax 500mg tablets (Teva UK Ltd) One To Be Taken Twice A Day, 1 tablet	0% 0%	12-Nov-2015 MURRAY, Robert (Dr.)	Record Hospital
M Tacrolimus 1mg modified-release capsules Two To Be Taken Daily, 1 capsule		12-Nov-2015 MURRAY, Robert (Dr.)	Record Hospital

SYSTMONE

- Open patient record, right click on the **'Medication'** node of the clinical tree
- Select **'Record other issue'**
- Enter name of the medication in the **'Drug and Appliance browser'** window and click search
- Select particular formulation of medicine and click ok
- Choose **medication source** (other, dental, hospital) and enter any additional information such as dose/quantity and select ok
- Medications will appear under the 'Current medications' heading of the SCR stating *'repeat prescribed elsewhere'*



VISION

- Open patient record and navigate to **'Repeat master - Add'**
- Choose **'Source of drug'** (Self prescribing, by hospital, by health carer etc)
- Select drug and quantity and click ok
- Save the record
- Medications will appear under the 'Current medications' heading of the SCR stating *'repeat prescribed elsewhere'*

3. ONGOING MAINTENANCE

- GP practices must ensure that medicines prescribed elsewhere on a repeat basis are kept current as per the most recent clinic letter/discharge summary to maintain patient safety and keep the information on the patient's SCR up to date.
- It is essential that practices review 'medicines prescribed elsewhere' for patients on their system every 6 months as a minimum even if there are no changes to the medicine. When a specialist has stopped a patient medication, this should be accurately reflected on the GP held record.

4. REFERENCES

- NHS Digital (2019) *Recording medicines prescribed elsewhere into the GP practice record* [online] Available from <https://digital.nhs.uk/services/summary-care-records-scr/recording-medicines-prescribed-elsewhere-into-the-gp-practice-record> [Accessed 06/09/2022]